



UNIVERSITÀ
DEGLI STUDI
DI PADOVA



Information Day DATA SCIENCE a.y. 2021-22
November 25th



**CAREER
SERVICE** 8^{1222·2022}
ANNI



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DATA SCIENCE INTERNSHIPS

Dr. Chiara Zanovello

CONTACTS

Career Service Office: stage@unipd.it

Ph. 049 827 3075 From Monday to Friday 10.00 – 13.00

E-mail chiara.zanovello@unipd.it

Ph. 049 827 5072 Wednesday 10.00 – 13.00



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Location



Central office

Palazzo Storione
Via Riviera Tito Livio, 6
35123 Padova

On appointment

<https://web.unipd.it/prenotazioni-careerservice/>



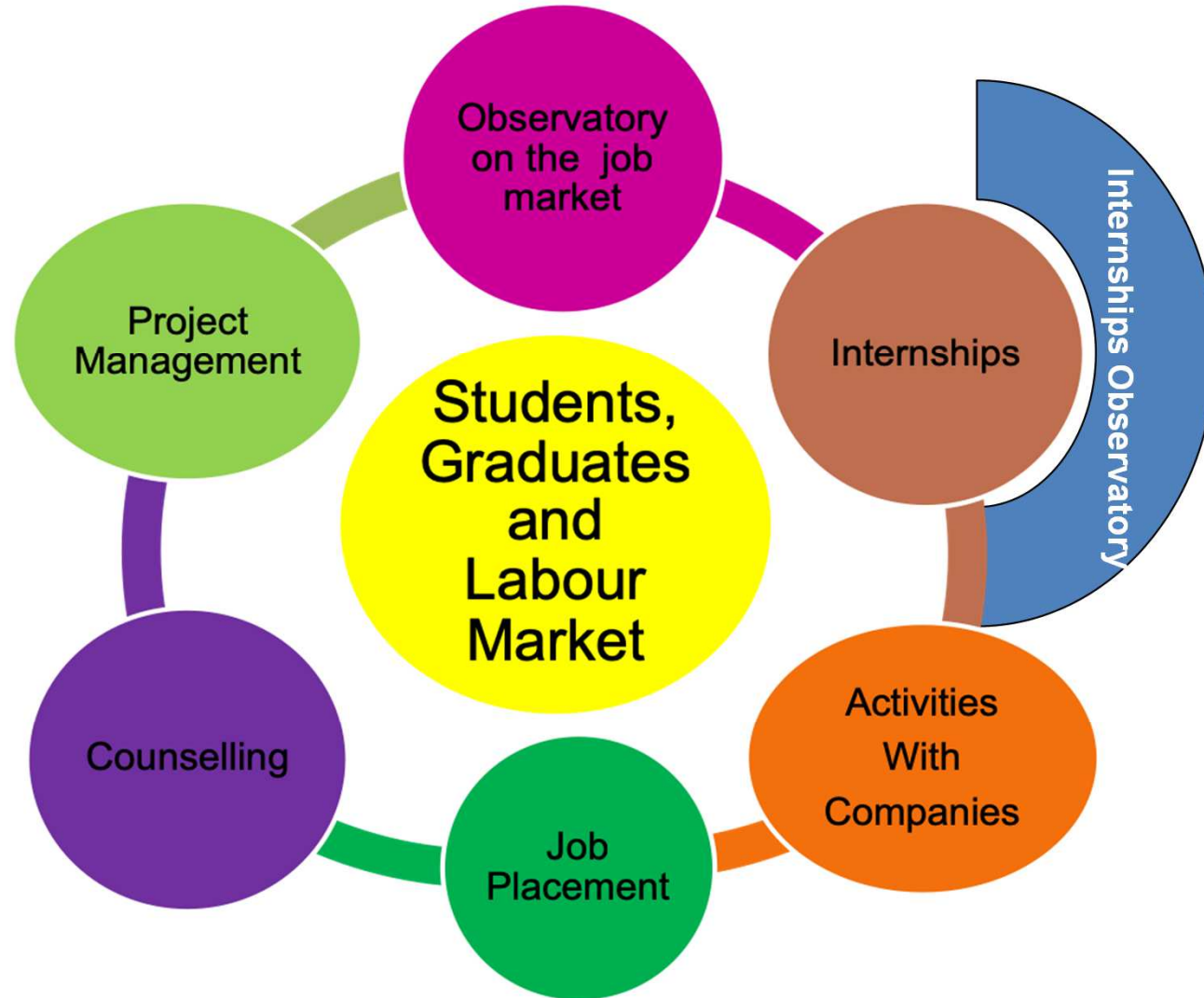
Scienze

Via Jappelli, 1
35131 Padova



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Career Service Office Organisation



Career Service Activities

- **Internships in Italy and abroad:**
<https://www.unipd.it/stage>
- **Career Guidance:** Individual career counselling, Seminars and Workshops, Skills assessments events
<https://www.unipd.it/orientamento-lavoro-professioni>
- **Job Placement:** Career Days, Company presentations at the University, visits in the companies, etc.
<https://www.unipd.it/job-placement-studenti-laureati>
- **Labour Market Observatory**
<https://www.unipd.it/osservatoriolavoro>



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Career Service
Save the Date

Career Days

March 2022

Università Aperta: for all the courses

November 2022

Università Aperta IES for the Schools of
Engineering, Economics and Science

Business Games

Mid April

**Business game for Data Scientists
students and graduates:** a competition
based on practical test and including
selection interviews by participating
companies.



Internship = Period of Work, Orientation and Training, that allows students and recent graduates to acquire professional skills and know-how transferable to the world of work. It that does not take the form of an employment relationship.

It involves three subjects:

- **Trainee or intern**
- **Host Organisation:** company, research lab, University, etc. (with a company Tutor)
- **Sending Institution:** University of Padua (with an academic Tutor)

Duration 375 hours: 15 CFU

Students can choose the company

- On their own
- Through the Vetrina of Stage
=> a Platform managed by our office in which:



Companies can
publish Offers
(after a
registration)

Students can
apply for the offers
of interest
(login with Uniweb
credential)

This is the link: <https://careers.unipd.it/it/#/pages/login>

To set up an Internship, three documents are required:

- **The Training and Orientation Agreement (TOA)**
- **The Training and Orientation Project (TOP)**
- **The Declaration on the respect of anti covid-19 safety measures**

- They must be submitted at least 15 days before the start date;

- They are necessary to activate the insurance coverage for the trainee;

- They are available on Unipd Platform:

<https://careers.unipd.it/it/#/pages/login>

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Career Service
TOA

The **TRAINING AND ORIENTATION AGREEMENT** is an agreement between the company and the University, including responsibility about health & safety and insurance coverage.

It has to be filled by the host institution on the Career Platform:

- Enter company details
- Waiting an approval email from our Office
- Enter login details and download the training agreement, that has to be signed and stamped by the legal representative

TRAINING AND ORIENTATION PROJECT

- Personal data;
- Where the training takes place (company, department, office);
- Training period and schedule time;
- Academic tutor;
- Company tutor;
- Training aims, methods and activities;
- Insurance policies;
- possibly, some benefits offers by the hosting organization
- The date in which you have passed the Basic course in health and safety Certificate.



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Career Service
To start an internship in Italy

BASIC COURSE IN HEALTH AND SAFETY

Available online on the Moodle platform:

<https://elearning.unipd.it/formazione/>

In Italian and English

If you already have a certificate, please send a scanned copy to form.sicurezza@unipd.it to ask for the validation

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How to send the documents

The Training and Orientation Project must be sent by mail to stage@unipd.it (cc chiara.zanovello@unipd.it)

The Training and Orientation Agreement must be sent by the Company:

- By PEC (amministrazione.centrale@pec.unipd.it) or in original to our office in Palazzo Storione, if the company is located in Italy;
- By mail (stage@unipd.it) if the company is located abroad.

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Internship abroad

It is possible to set up:

- **a no grant Internship abroad:** the documents are the same as for Italy, but the documents are in English language and we require as well the *Waiver of Responsibility*: <https://www.unipd.it/stage-tirocini-estero-studenti-neolaureati>
- **Internships with Erasmus+ Traineeships Programme:** students can go abroad for 2 months to 12 months and receive a grant. The next call will be published in the coming months: <https://www.unipd.it/erasmus-tirocinio>
- At the moment the **EU4EU call** is open for applications: <https://eng.eu4eu.org/eu4eu-italy/>

For further information: stage.estero@unipd.it

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At the end of the Internship

At the end of the Internship, you have to:

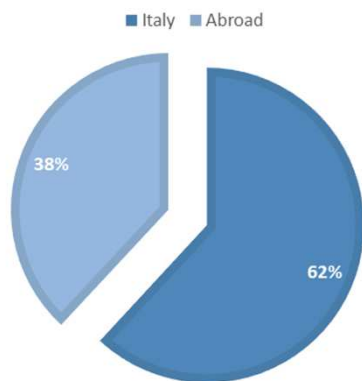
- submit an **attestation** signed by the company (the form is available in *Data Science Information Space*);
- prepare a **final report**;
- answer the **survey on the Internship** (a questionnaire is sent by our office both to the student and the company to the email addresses indicated in the TOP).



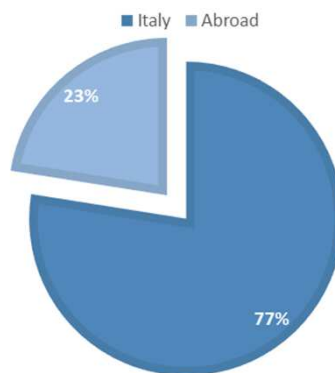
| 2019/2020 | Student | | Graduate | | Totale | |
|----------------|-----------|--------------|----------|--------------|-----------|--------------|
| | v.a. | % | v.a. | % | v.a. | % |
| Italy | 13 | 61,9 | 1 | 100,0 | 14 | 63,6 |
| Spain | 3 | 14,3 | 0 | 0,0 | 3 | 13,6 |
| United Kingdom | 2 | 9,5 | 0 | 0,0 | 2 | 9,1 |
| Hungary | 1 | 4,8 | 0 | 0,0 | 1 | 4,5 |
| Holland | 2 | 9,5 | 0 | 0,0 | 2 | 9,1 |
| Totale | 21 | 100,0 | 1 | 100,0 | 22 | 100,0 |

| 2020/2021 | Stage Libero | | Tirocinio Obbligatorio | | Totale | |
|----------------|--------------|--------------|------------------------|--------------|-----------|--------------|
| | v.a. | % | v.a. | % | v.a. | % |
| Italy | 4 | 57,1 | 27 | 81,8 | 31 | 77,5 |
| Czech Republic | 1 | 14,3 | 0 | 0,0 | 1 | 2,5 |
| Germany | 1 | 14,3 | 0 | 0,0 | 1 | 2,5 |
| Denmark | 1 | 14,3 | 0 | 0,0 | 1 | 2,5 |
| France | 0 | 0,0 | 2 | 6,1 | 2 | 5,0 |
| UK | 0 | 0,0 | 2 | 6,1 | 2 | 5,0 |
| Macedonia | 0 | 0,0 | 1 | 3,0 | 1 | 2,5 |
| United States | 0 | 0,0 | 1 | 3,0 | 1 | 2,5 |
| Totale | 7 | 100,0 | 33 | 100,0 | 40 | 100,0 |

INTERNSHIPS 2019/2020



INTERNSHIPS 2020/2021



In 2019/2020 DATA SCIENCE students/graduates carried out an Internship: 62% in Italy and 38% abroad.

In 2020/2021 this number has increased: 40 students has carried out an Internship 77% in Italy and 23% abroad.

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Some data 2019/2020

- Students are generally satisfied with their experience

| Qual è il suo grado di soddisfazione complessiva per l'esperienza di stage/tirocinio svolta? | | | | | | | | | | | | | | | | |
|--|------|------|-------|------|------|-------|-------|-------|------|--------|-------|---------|----------------|---------------|---------------|----------------------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Totale | | | | | | |
| % | % | % | % | % | % | % | % | % | % | v.a. | Medio | Mediana | Moda | Percentile 25 | Percentile 75 | Deviazion e standard |
| 0,0% | 0,0% | 0,0% | 16,7% | 0,0% | 0,0% | 33,3% | 33,3% | 16,7% | 0,0% | 6 | 7,2 | 7,5 | 7 ^a | 7,0 | 8,0 | 1,7 |

- They believe they are well equipped to carry out the internship
- The internship is an effective way to enter the Job market

| | | % |
|--|---------------|--------|
| All'inizio dello stage/tirocinio Lei disponeva di tutte le abilità/competenze necessarie per la realizzazione di ciò che era previsto? | Sì, del tutto | 33,3% |
| | Sì, in parte | 66,7% |
| | Poco | 0,0% |
| | Per niente | 0,0% |
| | Totale | 100,0% |

| | | % |
|--|---|--------|
| Ha ricevuto proposte di occupazione o altre proposte di lavoro come conseguenza dello stage/tirocinio? | Sì, nella stessa azienda in cui ho fatto lo stage/tirocinio | 66,7% |
| | Sì, in altra azienda | 0,0% |
| | No, nessuna proposta | 33,3% |
| | Totale | 100,0% |

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