What is a study plan?

A study plan includes all the planned activities necessary for the graduation. All these activities cover teachings, internships, language assessments, final graduation exams, projects and more. Each study plan provides core subjects, which are mandatory, and optional ones. A student can modify his/her study plan on specific periods during the Academy Year.

How to submit a study plan:

Here below the instructions to submit a study plan. Before starting, you should access on your Uniweb personal area - [www.uniweb.unipd.it](http://www.uniweb.unipd.it) (sign-in credentials@studenti.unipd.it).
Now, it is necessary to proceed as follow:

1. On Uniweb personal area, click on “Didattica” (Didactics), from the left menu, and then on “Nuovo Piano” (New Study Plan).
2. After that, click on “prosegui compilazione del piano” (Fill in the plan).

3. There are two kinds of study plans:
   
   - Approvazione automatica (automatic approval)
   - Proposto (proposed /requiring approval study plan)

   Now, selecting the first option listed on the menu (see the red arrow on the imagine down below), the study plan will be automatically approved. Automatic study plans, in fact, don’t need any specific approval after their final confirmation on Uniweb.
4. At this point, it is necessary to fill in the study plan in accordance with the Manifesto degli Studi offered by your Course of Study. Note that some activities are mandatory, so you should just click on “Regola Successiva” (Next Rule).

In other cases, you are required to select the activities manually clicking on “Aggiungi Attività” (Add Activities).
5. At the end of the procedure, you can check your draft ("BOZZA").

Here, it is paramount to click on “CONFERMA PIANO”. Otherwise the Study Plan is not valid.
6. After the final confirmation, if you are able to see this window, it means that you have correctly submitted your study plan (note that no emails will be sent to you).

ESSE3 - Messaggio per [NAME] [SURNAME] STUDENT

Conferma Piano Carriera

Il Piano Carriera è stato registrato.

Now your study plan is available on Uniweb.