MASTER’S DEGREE PROGRAMME IN CHEMICAL AND PROCESS ENGINEERING

**International Study Plan Evaluation Request**

**for students in mobility at foreign academic Institutions[[1]](#footnote-1)**

Surname and Name **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Student number (matricola) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Academic year of enrolment in the Master’s Degree programme: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Academic year of enrolment in the Bachelor’s Degree programme\_\_\_\_\_\_\_\_\_, at the University of**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email address: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Name and Location of Host Academic Institution: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Duration (months) of the mobility period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Starting date for the period abroad: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*I request an evaluation of the following study plan proposal resulting from participation in international mobility programmes. This evaluation:*

*□ is being requested for the first time;*

*□ is a modification of an evaluation already requested and approved by the Student Practices Committee on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please refer to the date of the approval email);*

1) *Substitution of courses (compulsory or elective) planned for one's own cohort with courses offered at the foreign Institution*

|  |  |
| --- | --- |
| **Name of the courses offered by UniPD that it is proposed not to include in the study plan[[2]](#footnote-2)** | **number of CFUs** |
|  |  |
|  |  |
|  |  |
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|  |  |
| --- | --- |
| **Name of the courses offered by the host academic institution that it is proposed to include in the study plan[[3]](#footnote-3)** | **number of ECTS (or other credit system)** |
|  |  |
|  |  |
|  |  |
|  |  |

2) *Partial or full completion of Master's Thesis during the mobility period*

Number of CFUs proposed for recognition as Thesis activities carried out abroad \_\_\_\_\_\_\_\_\_\_

Thesis topic already identified □ yes (fill in also the fields below) □ no

Italian Supervisor (Relatore) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Foreign Co-supervisor (Correlatore)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* *I undertake to personally verify that the approved proposal is also indicated in the minutes of the Degree Programme Board (at its first meeting on a date subsequent to that on which I receive the approval by email) and to promptly communicate any discrepancies between the content of the approval email and the minutes of the Degree Programme Board.*
* *I undertake to promptly communicate any requests for changes to the Learning Agreement that may become necessary for reasons not foreseeable before departure to the foreign institution.*
* *I undertake to make sure that, before my return to Italy, the foreign Co-supervisor (Correlatore) has filled in the final evaluation form of my activity and sent it by email to the Supervisor (Relatore) and to the Coordinator of the Degree Programme.*
* *I enclose herewith:*
* *the official programmes of the courses offered at the foreign Institution that I intend to include in the study plan*
* *the following (optional) other documentation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. N.B. The file must be renamed as Surname\_Name\_piano\_internaz.docx. The name of any other files submitted must begin with Surname\_Name (example: Pallino\_Pinco\_programmes.pdf). Delete unused rows from the tables. If this is NOT the first request, add a sequential number to the end of the file name (example: Surname\_Name\_piano\_internaz\_1.docx). [↑](#footnote-ref-1)
2. It is advisable to enter only compulsory courses here. For elective courses, it is preferable to indicate in the table the total number of elective credits that you do not intend to take at Padua, e.g. by writing "elective courses" in the "Name..." column and the total number of CFUs in the "number of CFUs" column. [↑](#footnote-ref-2)
3. The total number of equivalent CFU of the courses proposed to be included must not be less than that of the compulsory courses proposed to be eliminated (if, for example, a 9 CFU compulsory course offered in Padua is proposed to be eliminated, the sum of the credits of the substitute courses proposed to be taken abroad must be greater than or equal to 9 CFU). A copy of the official syllabus of all the subjects you are requesting to be included must also be attached. Courses that are proposed as "elective" (in substitution of "elective" credits offered by UniPD) must be indicated by writing "elective" in brackets next to the name of the course. [↑](#footnote-ref-3)