

Team work activity

Final instructions

9 January 2025 in class 9.00 a.m.

- Team work presentation – 10 minutes/group
- 1 -2 questions/group by lectures or classmates

9 January 2025 in Moodle

Deadline for the final team work report upload.

Upload is allowed since 20 December 2024 (don't panic!!!)

From 9 to 11 January 2025 in Moodle

Self-evaluation

Each member of the team evaluate other member and his/herselves using the rubrica present in Moodle

Team work activity evaluation

0-15 points

All these activities contribute to the final mark:

- Lecturers evaluations (presentation + report; may be different between lecturers)
- Self-evaluation

Final mark calculation

Average between:

- Oral presentation points
- Written report points
- **Final score = Final Exam's points** (If you want 30 as final score, you need a high mark here). 30L=32 final score
- **0-15 pts (Teamwork) plus the other credits (15 final exam + bonus 2)**
- **Two different evaluations Balzan and Fasolato**

Peer Assessment (Active Learning – Working group)

- **Peer Assessment** (Active Learning – Working group)
- At the end of the course it is necessary that each of you can evaluate the contribution that each partner (student) has given within the team.
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- The overall judgment should take into account individual preparation, contribution to discussions and teamwork, respect for peers' ideas.
- To express your opinion, reflect on the following questions.
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- **Cooperation**
- - is it punctual? Were you present at the entire activity session?
- - demonstrates a good balance in listening and participating in the discussion?
- - does it propose questions that are useful for the group's reflection?
- - do you share information, the result of a personal re-elaboration?
- - identify bibliographic sources that contain relevant information?
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Peer Assessment (Active Learning – Working group)

- **Self-study (self-directed learning)**

- - are you prepared for group activities?
- - shows in-depth knowledge of the topics?
- - Do you identify limits in your knowledge?
- - shows preparation towards the topics of the discussion?

- **Interpersonal skills**

- - does it provide constructive feedback?
- - accept constructive feedback?
- - shows attention and interest in the opinions of group members?

- Your evaluation will serve to highlight and therefore reward the students who have committed themselves more in group work and to re-evaluate the vote of those who have not committed themselves in the group.

- *Evaluate each member of your team (including yourself). A group average will be assigned:*

- Worked less than the others (-1)

- Worked like others (0)

- Worked harder than the others (+ 1)

This credits will be summed or subtracted by the final average of presentation evaluation and report evaluation

The final grade for our activity will be determined as follows: the evaluation of the presentation and the report. To this score, the value of the self-evaluation will be added or subtracted. Each student is required to complete this evaluation, both for themselves and for the other group members, anonymously. The average of the credits assigned will determine the final bonus.

For example:

In a group of 7 students, a student receives the following self-evaluations (anonymous): (+1; -1; 0; +1; +1; +1; 0) = +0.43 credits. This bonus will be added to the grade assigned by the professor (e.g., presentation evaluation and report evaluation: 14.5)
Final grade: $14.5 + 0.43 = 14.93$.
Each student will thus receive a personalized grade.

Guidance for Evaluation:

- **Clarity of Presentation:** Evaluate how well the student communicates their ideas. The presentation should be easy to follow, engaging, and logically structured.
- **Content Completeness:** Assess whether the student addresses all key components of the HACCP plan, including hazards analysis and the reasoning behind decisions.
- **Hazard Analysis:** Look for a thorough, logical, and well-supported analysis of potential hazards and risks associated with the product.
- **Reasoning Behind Decisions:** Assess how well the student justifies their HACCP decisions based on risk analysis, scientific reasoning, and practical considerations.
- **Adherence to Guidelines:** Ensure the work complies with the formatting, word limits, and any other specified requirements.

Evaluation Rubric for Presentation (10 minutes)

Criteria	Maximum Points	Comments
Clarity of Presentation	4	How clear, organized, and easy to follow is the presentation?
Content Completeness	4	Are all required points covered comprehensively?
Hazard Analysis	3	Was the Hazard analysis thorough and well-explained?
Reasoning Behind Decisions	2	Were decisions justified with solid reasoning?
Engagement and Presentation Style	2	How engaging and confident is the delivery?
Total	15	

Evaluation Rubric for Written Report (HACCP Development)

Criteria	Maximum Points	Comments
Content Completeness	4	Are all points from the schema addressed?
Hazard Analysis	4	Was the Hazard analysis detailed and accurate?
Clarity and Structure	3	How well-organized and easy to read is the report?
Reasoning and Justification	2	Were the decisions justified clearly and robustly?
Adherence to Guidelines	2	Did the student follow formatting and other guidelines? (e.g. n° of words)
Total	15	